

## Internal Audit

### Quarterly Rolling Programme 2015/16 (as at 1<sup>st</sup> September 2015)

Area of Work	Q1 & 2 Apr – Sep (days)	Q3 Oct – Dec (days)
<b>A. Completion of assurance audits commenced in 2014/15</b>		
Payroll (14/0925)	4	0
National Fraud Initiative (14/0917)	4	2
<b>B. New assurance audits 2015/16</b>		
Rent deposit scheme (14/0943)	10	0
HMP cash collection and banking (15/0947)	5	0
Housing Benefit subsidy claims (Lancaster CC and Preston CC)	15	15
Value Added Tax	10	0
Port health	4	2
Public health funerals	6	2
Happy Mount Park – cash collection and banking	5	0
Stores	2	8
<b>C. Proposed assurance audits (from the following)</b>		
Local Plan production		54
Cashless car parking system		
Complaints policy and procedures		
Safeguarding		
Equality and diversity		
Financial management		
Asset management		
Main accounting system		
<b>D. Follow-up of assurance audits</b>	35	10
<b>E. Completion of audits for LDNPA commenced in 2014/15</b>	11	0

Area of Work	Q1 & 2 Apr – Sep (days)	Q3 Oct – Dec (days)
<b>F. Support Work and Advice</b>		
RIPA monitoring (13/0509)	1	1
Financial regulations (14/0940)	9	6
Annual governance review (14/0948)	12	0
Assurance framework development	3	5
Ad-hoc advice	29	15
<b>G. Investigations</b>	13	0
<b>H. Audit management, etc.</b>	30	15
<b>I. Non-audit duties</b>	19	10
<b>Total Chargeable</b>	<b>225</b>	<b>145</b>